

January 2012



Compliments of **PRINTING & GRAPHIC SERVICES**
 Print Shop/Design/Cross Media 426-1269
 Sign Shop 426-3588 » Campus Copy Education 426-1351
**CONCEPT, PRODUCTION AND DELIVERY OF PRINT,
 WEB, AND ELECTRONIC COMMUNICATION**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 NEW YEAR'S DAY	2 University Offices Closed	3	4	5	6 Pay Day	7
8	9 Time ENTRY Due by 5 pm University, College, and Department activities for faculty begin this week	10	11 Time APPROVAL Due by 10 am	12	13	14
15	16 MARTIN LUTHER KING, JR. DAY/ IDAHO HUMAN RIGHTS DAY No Classes, University Offices Closed	17 Classes Begin	18	19	20 Pay Day	21
22	23 Time ENTRY Due by 5 pm	24	25 Time APPROVAL Due by 10 am	26	27	28
29	30	31			DECEMBER 2011 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	FEBRUARY 2012 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29

TIME ENTRY, TIME APPROVAL, and PAY DATES are subject to change due to holiday closures.

February 2012



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**CONCEPT, PRODUCTION AND DELIVERY OF PRINT,
 WEB, AND ELECTRONIC COMMUNICATION**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>JANUARY 2012</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	<p>MARCH 2012</p> <p>S M T W T F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p>		<p>1</p> <p>GROUNDHOG DAY</p>	<p>2</p>	<p>3</p> <p><i>Pay Day</i></p>	<p>4</p>
<p>5</p>	<p>6</p> <p><i>Time ENTRY Due by 5 pm</i></p>	<p>7</p>	<p>8</p> <p><i>Time APPROVAL Due by 10 am</i></p>	<p>9</p>	<p>10</p>	<p>11</p>
<p>12</p>	<p>13</p>	<p>14</p> <p>VALENTINE'S DAY</p>	<p>15</p>	<p>16</p>	<p>17</p> <p><i>Pay Day</i></p>	<p>18</p>
<p>19</p>	<p>20</p> <p><i>Time ENTRY Due by 5 pm</i></p> <p>PRESIDENTS' DAY</p> <p><i>No Classes, University Offices Closed</i></p>	<p>21</p>	<p>22</p> <p><i>Time APPROVAL Due by 10 am</i></p>	<p>23</p>	<p>24</p>	<p>25</p>
<p>26</p>	<p>27</p>	<p>28</p>	<p>29</p>			

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March 2012



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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
<p>FEBRUARY 2012</p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29</p>	<p>APRIL 2012</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30</p>			1	Pay Day	2		
4	Time ENTRY Due by 5 pm	5	6	Time APPROVAL Due by 10 am	7	8	9	10
11	12	13	14	15	Pay Day	16	17	
DAYLIGHT SAVINGS TIME BEGINS [Set clocks ahead one hour]							ST. PATRICK'S DAY	
18	Time ENTRY Due by 5 pm	19	20	Time APPROVAL Due by 10 am	21	22	23	24
		FIRST DAY OF SPRING						
25	26	27	28	29	30	31		
Spring Vacation - No Classes all Week - University Offices Open								

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April 2012



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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4 <i>Time APPROVAL Due by 10 am</i>	5	6	7
8 EASTER	9	10	11	12	13 <i>Pay Day</i>	14
15 <i>Time ENTRY Due by 5 pm</i>	16	17	18 <i>Time APPROVAL Due by 10 am</i>	19	20	21
22 EARTH DAY	23	24	25	26	27 <i>Pay Day</i>	28
29 <i>Time ENTRY Due by 5 pm</i>	30					

MARCH 2012

S	M	T	W	T	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2012

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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May 2012



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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																							
	<i>Time ENTRY</i> <i>Due by 5 pm</i>	1	2	3	4	5 CINCO DE MAYO																																																																																																							
6	7 <i>Final Semester Examinations</i> <i>May 9-12</i>	8	9	10	11 <i>Pay Day</i>	12 Commencement																																																																																																							
13 MOTHER'S DAY	14 <i>Time ENTRY</i> <i>Due by 5 pm</i>	15	16 <i>Time APPROVAL</i> <i>Due by 10 am</i>	17	18	19																																																																																																							
20	21	22	23	24 <i>Pay Day</i>	25	26																																																																																																							
27 MEMORIAL DAY <i>No Classes, University Offices Closed</i>	28 <i>Time ENTRY</i> <i>Due by 5 pm</i>	29	30 <i>Time APPROVAL</i> <i>Due by 10 am</i>	31	<table border="1"> <thead> <tr> <th colspan="7">APRIL 2012</th> <th colspan="7">JUNE 2012</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td> <td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td> </tr> <tr> <td></td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> </tr> <tr> <td></td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td></td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> </tr> <tr> <td></td><td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td> </tr> </tbody> </table>		APRIL 2012							JUNE 2012							S	M	T	W	T	F	S	S	M	T	W	T	F	S		1	2	3	4	5	6	7						1	2		8	9	10	11	12	13	14	3	4	5	6	7	8	9		15	16	17	18	19	20	21	10	11	12	13	14	15	16		22	23	24	25	26	27	28	17	18	19	20	21	22	23		29	30						24	25	26	27	28	29	30
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June 2012



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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>MAY 2012</p> <p>S M T W T F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30</p>	<p>JULY 2011</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>				1	2
3	4	5	6	7	8 <i>Pay Day</i>	9
10	11 <i>Time ENTRY Due by 5 pm</i>	12	13 <i>Time APPROVAL Due by 10 am</i>	14	15	16
17 <i>FATHER'S DAY</i>	18	19	20	21 <i>FIRST DAY OF SUMMER</i>	22 <i>Pay Day</i>	23
24	25 <i>Time ENTRY Due by 5 pm</i>	26	27 <i>Time APPROVAL Due by 10 am</i>	28 <i>FY2011 ENDS</i>	29	30

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July 2012



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August 2012



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<p>JULY 2012</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	<p>SEPTEMBER 2012</p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p>		1	2	3 <i>Pay Day</i>	4
5	6 <i>Time ENTRY Due by 5 pm</i>	7	8 <i>Time APPROVAL Due by 10 am</i>	9	10	11
12	13	14	15	16	17 <i>Pay Day</i>	18
19	20 <i>Time ENTRY Due by 5 pm</i>	21	22 <i>Time APPROVAL Due by 10 am</i>	23	24	25
26	27 <i>University, college, and department activities for faculty begin this week</i>	28	29	30	31 <i>Pay Day</i>	
	Classes Begin					

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September 2012



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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
AUGUST 2012 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	OCTOBER 2012 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1		
2	Time ENTRY Due by 5 pm LABOR DAY No Classes, University Offices Closed	3	4	Time APPROVAL Due by 10 am	5	6	7	8
9	10	11	12	13	Pay Day	14	15	
16	Time ENTRY Due by 5 pm	17	18	Time APPROVAL Due by 10 am	19	20	21	22
					FIRST DAY OF FALL			
23	24	25	26	27	Pay Day	28	29	
30								

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October 2012



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7	8 COLUMBUS DAY <i>Classes in Session, University Offices Open</i>	9	10	11	<i>Pay Day</i> 12	13																																																																																																																
14	<i>Time ENTRY</i> <i>Due by 5 pm</i> 15	16	<i>Time APPROVAL</i> <i>Due by 10 am</i> 17	18	19	20																																																																																																																
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November 2012



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4	5	6	7	8	9 <i>Pay Day</i>	10
DAYLIGHT SAVINGS TIME ENDS [Set clocks back one hour]						
11	<i>Time ENTRY Due by 5 pm</i> 12	13	<i>Time APPROVAL Due by 10 am</i> 14	15	16	17
VETERANS DAY	VETERANS DAY OBSERVED Classes in Session, University Offices Open	ELECTION DAY				
18	19	20	21	22	23 <i>Pay Day</i>	24
	Thanksgiving Holiday - No Classes all Week			THANKSGIVING DAY University Offices Closed	University Offices Closed	
25	<i>Time ENTRY Due by 5 pm</i> 26	27	<i>Time APPROVAL Due by 10 am</i> 28	29	30	

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December 2012



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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
NOVEMBER 2012 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JANUARY 2013 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1
2	3	4	5	6	7 <i>Pay Day</i>	8
9	10 <i>Time ENTRY Due by 5 pm</i>	11	12 <i>Time APPROVAL Due by 10 am</i>	13	14	15
16	17 <i>Final Semester Examinations December 17-21</i>	18	19	20 FIRST DAY OF WINTER	21 <i>Pay Day</i> Commencement	22
23	24 CHRISTMAS EVE	25	26	27	28	29
30	31 NEW YEAR'S EVE	CHRISTMAS	<i>Winter Break - University Offices Closed all Week</i>			

TIME ENTRY, TIME APPROVAL, and PAY DATES are subject to change due to holiday closures.